

[DOE LETTERHEAD]

April 4, 1994

The Honorable John T. Conway
Chairman
Defense Nuclear Facilities Safety Board
625 Indiana Avenue, N.W.
Suite 700
Washington, D.C. 20004

Dear Mr. Chairman:

We are pleased to forward you the Department of Energy's Contract Reform Team's February 1994 report, "Making Contracting Work Better," in accordance with the Deliverables/Milestones for Recommendation 3, as identified in the accepted Defense Nuclear Facilities Safety Board Recommendation 93-4 Implementation Plan (IP). The report identifies more than 45 specific actions the Department will take to make its contracting process work better. It also sets deadlines and assigns primary responsibility for implementation of each action to the Department's program and management officers.

We have also enclosed the presentation given to the Board regarding the milestone change for the Fernald Facility Representative Program.

As specified in the 93-4 IP, the Department will continue to keep the Board apprised of our progress by providing quarterly status reports and by providing the documentation associated with the deliverables for each action specified in the Plan.

Sincerely,

[Richard J. Guimond for]

Thomas P. Grumbly
Assistant Secretary for Environmental Management

2 Enclosures

cc w/o enclosures:

R. Whitfield, DOE/EM-40
J. Baublitz, DOE/EM-40
J. Fiore, DOE/EM-42
K. Chaney, DOE/EM-424
D. Korlowski, DOE/EM-424
S. Bertness, DOE/EM-431
O. Robertson, DOE/EM-433
S. Robison, DOE/EM-44
D. Smith, DOE/EM-62
T. Sheridan, DOE/EM-20
J. Hopkins, DOE/EH- 31.1

P. Wilhelm, DOE/EH-31.3
S. Purvis, DOE/EM-6
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