

[DOE MEMORANDUM]

DATE: August 2, 1991

**REPLY
TO**

ATTN OF: DP-9

SUBJECT: Distribution of Evaluations and Assessments to the Defense Nuclear Facilities Safety Board

TO: Assistant Secretary for Defense Programs
Assistant Secretary for Nuclear Energy
Assistant Secretary for Environment, Safety and Health
Director, Office of Environmental Restoration and Waste Management
Director, Office of Nuclear Safety
Director, Office of New Production Reactors
Managers, DOE Field Offices
Manager, Rocky Flats Office

On July 11, 1991, the Defense Nuclear Facilities Safety Board (DNFSB) requested that reports and assessments made of defense facilities be routinely provided for their review. Please instruct your personnel to send such materials directly to the DNFSB (eight copies), with one copy of all transmittals, including a copy of the letter which should indicate that the transmittal is a reply to the DNFSB standing request for routine reports, to Donna Smith, Office of Defense Programs, who will maintain the Department of Energy files of all transmitted records. Also send one copy of all transmittals to Judy Keating, Office of Nuclear Safety. Care and judgment should be exercised to ensure that important material are routinely provided and that systems are not overwhelmed with trivia.

Examples of materials which should routinely be sent include:

- Office of Nuclear Safety oversight inspections (Field as well as Headquarters)
- Office of Nuclear Safety Operational Readiness Review (ORR) assessments
- Environment, Safety and Health (ES&H) oversight inspections
- ES&H ORR assessments
- ES&H Tiger Team reports
- ES&H Technical Safety Appraisals (TSAs)
- Office of Self-Assessment and Emergency Management (DP-9) self-assessment documents (diagnostics, augmented evaluations, and safety information letters)
- Defense Programs ORR assessments
- Office assessments conducted under the Principal Deputy Assistant Secretary for Facilities, including those conducted in Headquarters and the Field
- Office of Environmental Restoration and Waste Management (EM) ORR assessments
- EM TSAs
- EM self-assessment documents (Headquarters and Field)
- Office of Nuclear Energy (NE) standard development activities relevant to defense facilities
- EM Five-Year Plan

- Documents as received from the Advisory Committee on Nuclear Facility Safety by NE relevant to defense facilities
- Office of New Production Reactors assessments and evaluations of the new production reactors

If you have any question on this request, please direct them to Dr. Donald Knuth (DP-9, FTS 896-3645) who is the designated point-of-contact with the DNFSB.

James D. Watkins
Admiral, U. S. Navy (Retired)

cc: Program Secretarial Officers